

The School Administration Manager or SAM project is a strategy designed to change the role of the principal from the *managerial* leader to the *instructional* leader, resulting in an increase in time spent on improving teaching and learning.

What is SAM's?

1. SAMs is a process to focus principal time on instructional leadership, teaching practice, student learning and school improvement.
2. SAMs is not primarily a person, but a function.
3. SAMs is primarily a change process where the principal uses daily time/task data and reflection to influence their own practice.

What do SAMs do?

1. SAMs help principals use time/task data to reflect on their practice
2. SAMs help principals increase the time they spend as instructional leaders.
3. SAMs help principals strengthen relationships with teachers, parents and students to improve teaching and learning.
4. SAMs help principals distribute management responsibilities and work with classified, or support staff, to keep routine management administration work from pulling the principal away from instructional leadership work.
  - a. SAMs serve as the first contact for parent communications
  - b. SAMs handle routine operations of the school
  - c. SAMs schedule the principal's observations and coaching sessions with teachers.
  - e. SAMs evaluates non certified staff.

Mrs. LeAnn G. Fermon is the new SAM for South View Middle School. Mrs. Fermon was previously the dean at South View for the last five years.

If parents have any questions / concerns, they may call Mrs. Fermon and she will assist in answering the questions/concerns.