

**DANVILLE DISTRICT #118 REMOTE LEARNING PLAN**

Question	Answer
<b>What are our goals for remote learning?</b>	<ul style="list-style-type: none"> <li>• Ensuring that all Staff and D118 families are getting their medical, physical and emotional needs met.</li> <li>• Our families will have appropriate learning supplies and will have structured opportunities to expand upon previously learned content.</li> </ul>
<b>How do I get meals for my children if they attend Danville District 118 Schools?</b>	<ul style="list-style-type: none"> <li>• Please check the District 118 webpage and Facebook pages. Additionally, AlertNow messages will be sent out to notify families of food pick up.</li> <li>• Staff will be contacting families weekly. If you have any questions or needs regarding food, please notify a District 118 staff member.</li> </ul>
<b>What if my family needs medical care and I am uncertain how to proceed?</b>	<ul style="list-style-type: none"> <li>• Please check the District 118 webpage and Facebook pages. Information to support families is posted there and updated regularly.</li> <li>• Staff will be contacting families weekly. If you need help seeking medical care, please notify a District 118 staff member.</li> </ul>
<b>What do I do if I need school supplies for my children?</b>	<ul style="list-style-type: none"> <li>• Danville District 118 has the following school supplies available for students: notebooks, pens, pencils, drawing paper, crayons, markers, flashcards and playing cards.</li> <li>• Please check the District 118 webpage and Facebook page for details regarding a school supply pick up time. Additionally, AlertNow will be utilized to keep families updated.</li> <li>• Staff members will be reaching out weekly to families. If you need any of these supplies, please notify a District 118 staff member.</li> </ul>
<b>What if my family does not have a computer or access to Internet at home?</b>	<ul style="list-style-type: none"> <li>• Paper packets will be made available to families for pick up. Individual buildings will post pick up procedures. Packets will be made available on Tuesdays.</li> <li>• A Chromebook dispersal is being considered. Please check the District 118 website and Facebook page for more information.</li> </ul>

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	<ul style="list-style-type: none"><li>• District 118 staff will be reaching out to families weekly. Please notify a District 118 staff member if you have technological needs.</li><li>• Internet is available free to families through Comcast. Please check the District 118 website and Facebook pages for more information.</li></ul>
<b>If my child needs technical support, what should I do?</b>	<ul style="list-style-type: none"><li>• Please call the help line at 444-1583</li><li>• Please fill out a help ticket at <a href="https://danville118.on.spiceworks.com/portal/tickets">https://danville118.on.spiceworks.com/portal/tickets</a></li></ul>
<b>How will students with IEPs and 504 plans be supported?</b>	<ul style="list-style-type: none"><li>• In order to provide a continuity of learning and services for students with IEPs and 504 Plans, special education teachers and related service providers will work with families to determine the most appropriate method for student contact. These providers will also work in collaboration with other educators to meet the needs of students with disabilities.</li><li>• Individual Remote Learning Plans have been completed for all students qualifying with an IEP, indicating service delivery model(s) and weekly contact minutes from each service provider.</li><li>• Activities that support IEP goal progress have been sent to families in the form they have requested.</li><li>• All students with IEPs and 504s will continue to receive the accommodations/modifications listed on their individual plans.</li></ul>

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<p><b>How will students that receive EL services be supported?</b></p>	<ul style="list-style-type: none"> <li>• In order to provide a continuity of learning and services for English Language Learners (ELs), ESL teachers and ESL teaching assistants will work with families to determine the most appropriate method for student contact. These providers will also work in collaboration with other educators to meet the needs of students qualifying for English language supports.</li> <li>• Remote learning plans for EL students qualifying for English language supports are the same as their peers, but students should expect additional ESL staff contacts and supports throughout the week.</li> </ul>
<p><b>What will a typical Remote Learning school week look like?</b></p>	<p><b>Monday</b>-Remote Learning Planning Day; Teachers prepare work</p> <p><b>Tuesday</b>-One week's worth of content will be posted for students:</p> <ul style="list-style-type: none"> <li>• By grade level K-6 and 7-12</li> <li>• On website, FB pages, paper copies available</li> <li>• Are available in a method that honors social distancing and minimal human contact</li> </ul> <p><b>Wednesday, Thursday &amp; Friday</b></p> <ul style="list-style-type: none"> <li>• Students work through assignments</li> <li>• Students reach out to staff for guidance</li> <li>• Teachers continue to check in with students regarding basic needs and instruction using designated communication methods</li> </ul> <p><b>Friday:</b> Teachers provide feedback to students regarding work that has been completed.</p> <p>Teachers and students will utilize communication platforms to adapt assignments as necessary to address student need.</p> <p>Beginning May 4th, Mondays will switch from Remote Planning Days to feedback days. Assignments will continue to be posted on Tuesday mornings, but the academic week will end Monday rather than Friday.</p>

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<p><b>Will all stakeholders be represented in a Remote Learning Plan? Will the Remote Learning Plan change?</b></p>	<p>Beginning April 6, grade level groups and course PLC groups will convene to post weekly assignments for students.</p> <p>Additionally, a stakeholder advisory group will be selected and meet Wednesdays to review the past week and make any needed adjustment to the remote learning plans. Adjustments will be updated and communicated through social media and posted on the district website.</p>
<p><b>What are our guidelines for teacher communication and student and parent response?</b></p>	<p>Teachers will be available Tuesday through Friday for families. Students will be expected to complete work by Thursdays and teachers will provide feedback on Friday.</p> <p>Families should expect a response within 24 hours after contacting staff.</p>
<p><b>What should families expect students to be learning during Remote Instructional Days?</b></p>	<p>For the foreseeable future and with the exception of Dual Credit Courses (including College Express) and AP courses, staff will focus instruction on improving previously taught skills and standards. Students will also be able to make up missed work and retake assessments.</p> <p>Dual Credit and AP coursework will continue virtually and students may continue to acquire new skills.</p> <p>College Express students will move to virtual instruction through Blackboard. Please contact DACC for any support needed with Blackboard.</p> <p>Students in AP, Dual and College Express were given an opportunity to receive a Chromebook on March 27. If you missed that opportunity, please notify Danville High School.</p> <p>The Advisory Committee may make adjustments to this recommendation if closure is extended.</p>
<p><b>How is Danville District 118 going to simplify Remote Learning for students and families while ensuring student growth?</b></p>	<p>Grade levels and courses will work together to create a guide for weeklong instruction topics and assignments available remotely and on paper.</p>
<p><b>How much time should my child spend on schoolwork?</b></p>	<p>For the foreseeable future, and until we are certain all families have had an opportunity to secure laptops, Internet,</p>

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	<p>and any other needed school supplies, we will adhere to the minimum requirements (as outlined by ISBE) for instruction.</p> <p>Students and families may utilize the additional activities page as they see fit. While these activities are not required, they are very beneficial to well-being and promoting academic growth.</p> <p>The Advisory Committee may make adjustments to this recommendation.</p> <p>Pre-K: Instruction should total 20 minutes per day Expect children in this age group to focus on a learning task for 3-5 minutes.</p> <p>Kindergarten: Instruction should total 30 minutes a day. Expect children in this age group to focus on a learning task for 3-5 minutes at a time.</p> <p>First and second grade: Instruction should total 45 minutes per day. Expect children in this age group to focus on a learning task for 5 to 10 minutes at a time.</p> <p>Third, fourth and fifth grade: Instruction should total 60 minutes per day. Expect children in this age group to focus on a learning task for 10-15 minutes at a time.</p> <p>Sixth, seventh and eighth grade: Instruction should total 15 minutes per class for a total of no more than 90 minutes per day. Expect students in this age group to focus on one class at a time and have classwork separated by breaks.</p> <p>Students in high school: Instruction should total 20 minutes per class for a total of 120 minutes per day. Expect students in this age group to focus on one class at a time and have classwork separated by breaks.</p>
<p><b>How will my child be graded?</b></p>	<p>Students’ academic standing cannot be negatively impacted during the COVID-19 emergency.</p> <p>The following are acceptable grading practices during Remote Learning Days:</p>

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	<ul style="list-style-type: none"> <li>• Feedback provided by teacher in response to work submitted by the student.</li> <li>• Missing assignments can be entered in the grade book when completed.</li> <li>• Assessments can be retaken, and the higher grade will be recorded.</li> <li>• Student retakes are unlimited as long as they follow teacher guidelines.</li> </ul> <p>Elementary student standard based grading ratings will be frozen as of March 13, 2020. Any evidence that shows improvement can be utilized to improve their final rating. Secondary (North Ridge, KDBA, and Danville High School) student grades will be frozen as of March 13, 2020. Students will be able improve their grades by participating in one of the three ways:</p> <ul style="list-style-type: none"> <li>• Completing missing assignments</li> <li>• Retaking tests (highest grade stands)</li> <li>• Completing assigned work that will be entered in the grade book to improve a student’s grade</li> <li>• Students that end with a failing grade will receive an incomplete. Students with incompletes will be provided an opportunity to complete the coursework within guidelines determined by the district when the emergency orders are lifted.</li> </ul>
<p><b>What will the remote learning calendar look like? What is the difference between a remote learning day and a remote planning day?</b></p>	<ul style="list-style-type: none"> <li>• Monday, March 30 - (Act of God day) Staff will prepare.</li> <li>• Tuesday, March 31- Remote Planning Day</li> <li>• Wednesday, April 1- Remote Planning Day</li> <li>• Thursday, April 2- Remote Instructional Day</li> <li>• Friday, April 3- Remote Instructional Day</li> <li>• Monday, April 6-Remote Planning Day</li> <li>• Friday, April 10- No School-Good Friday</li> <li>• Monday, April 13-No School-District Closed</li> <li>• Monday, April 20-Remote Planning Day</li> <li>• Monday, April 27-Remote Planning Day</li> </ul> <p><b>Remote Planning Day:</b> Staff will be working to prepare instruction and participate in professional development activities that support remote learning. Students are not expected to receive any instruction on these days.</p>

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	<p><b>Remote Learning Day:</b> Student attendance is expected, and District 118 staff will be available to families to support learning and well-being.</p>
<p><b>What type of environment is best for learning at home?</b></p>	<ul style="list-style-type: none"> <li>• Please try to find a space where your child will not be distracted by what is going on around them.</li> <li>• Consider limiting conversation (even conversations that do not involve them) around the child when they are participating in learning tasks.</li> <li>• If your child is participating in a video conference, remember that the others participating in the conference will be able to hear whatever is going on around the learning space.</li> <li>• Please collaborate with your students, but do not complete your child’s work, even if they become frustrated. District 118 teachers and staff will be available to provide feedback and support to your child which will aid in the learning process.</li> <li>• Provide positive and encouraging feedback to your child. Adopt a growth mindset while they are working on tasks that might cause them to struggle. Great learning comes from seeing through challenging situations and learning experiences.</li> <li>• Please know that it is okay not to have all of the answers. No one has the answers at the moment! We are in this together and we will continue to collaborate and support our families. Please email your child’s teacher or building principal as questions or concerns arise. We will do our best to provide the support you and your children need.</li> </ul>